

IMPORT INSTRUCTIONS

Dear valued business partner,

To guarantee smooth processing of all import shipments for our Clarios entities in EMEA, it is necessary to follow our import instructions for the respective locations.

All imports will be handled by our nominated [central customs broker](#) and its partners. There are no exceptions.

Please find on the following pages general information for the import notification as well as Clarios entity and country specific information.

Important note: We do not accept TI documents. All shipments must be import customs cleared before arrival at our premises.

In case of open questions relating to these instructions or other questions relating customs handling at Clarios EMEA, please feel welcome to get also in touch with us under the following e-mail address: EMEA-CentralCustoms@clarios.com.

Kind regards

Clarios - EMEA Central Customs Team

REQUIREMENTS FOR IMPORT NOTIFICATION

Subject line of e-mail

XX Import, PO xxxx, Invoice xxxx + additional information from your side
(e. g. DE Import, PO 20000470521, Invoice 9008523)

E-mail content

- ETA in importing country / at customs office: DD.MM.YYYY
- Transport information (airfreight / sea freight/ truck + license plate)
- Freight charges if necessary
- Summary information (e. g. ATB number in DE)
- For GB: Transport method (destin8; GVMS)

Attachments

- Commercial invoice
- Packing list
- Transport documents (AWB, B/L, CMR)
- T1 (if applicable)
- Preference documents (EUR.1 / A.TR., if applicable)

E-mail addresses

Importing country	E-Mail addresses	Additional information
CH	clarios@gaston-schul.com FR-Customs@clarios.com	Entity and country specific
CZ	clarios@gaston-schul.com CZ-Customs@clarios.com	Entity and country specific
DE	clarios@gaston-schul.com DE-Customs@clarios.com	Entity and country specific Special instruction for shipments ex CH
ES	clarios@gaston-schul.com ES-Customs@clarios.com	Entity and country specific
FR	clarios@gaston-schul.com FR-Customs@clarios.com	Entity and country specific
GB	clarios@gaston-schul.com UK-Customs@clarios.com	Entity and country specific

CENTRAL CUSTOMS BROKER

GENERAL

Contact details

Gaston Schul GmbH
Werkstrasse 20
59494 Soest
Germany

E-Mail: clarios@gaston-schul.com

Phone : +49 2822 957090

Service hours

Regular service times: Mo. – Fr. 8:00 am – 5:00 pm (CET / CEST)



ENTITY

SWITZERLAND

Entity name	Legal address	VAT No.	EORI No. (for pre-arrival ENS / ICS2 only)
Clarios Schweiz GmbH	c/o CSC Corporate Services (Suisse) GmbH Zählerweg 6 6300 Zug Switzerland	CHE-102.764.787MWST	N/A

OFFICES OF BROKER

Location / Crossing	Office / Company	Scope	Address
Basel/Weil Autobahn	Grenzbüro Basel/Weil	Import + Export	Weidstrasse 4, D-79576 Weil am Rhein
Rheinfelden Autobahn	Grenzbüro Rheinfelden	Import + Export	GZA/Speditionsgebäude, CH-4310 Rheinfelden
Basel-St. Louis Autobahn	Grenzbüro Basel-St. Louis	Import + Export (CH)	Neudorfstrasse 91, 4. OG Büro 14, CH-4056 Basel
Waldshut-Koblentz	BKM Customs & Consulting GmbH	Import + Export	Georg Wittig Strasse 2, DE-79761 Waldshut
Thayngen	BKM Customs & Consulting GmbH	Import + Export	Speditower 2. Stock, Bietingerstrasse 98a, CH-8240 Thayngen
Thayngen	Zollprofis AG	Import + Export	Bietingerstrasse 98, CH-8240 Thayngen
Kreuzlingen	BKM Customs & Consulting GmbH	Import + Export	Gebäude C / Gemeinschaftszollanlage, Zollhof 2, CH-8280 Kreuzlingen
Kreuzlingen	Zollas Verzollungen GmbH	Import + Export	Gemeinschaftszollanlage Kreuzlingen/Konstanz, CH-8280 Kreuzlingen
Neuhaus / Barga	Hofstetter + Co. AG	Import + Export	Grenzbüro Zollgebäude, CH-8233 Barga – SH
Wolfurt	Sieber Transport GmbH	Import CH	Senderstrasse 30, AT-6960 Wolfurt
St. Margrethen	Sieber Transport AG	Import CH (Transit only) / Export CH/AT	Altfeldstrasse 11, 4. Stock Zollbüro, CH-9430 St. Margrethen
Schaanwald	Wohlwend Transport AG	Import	Vorarlbergerstrasse 225, FL-9486 Schaanwald
Vallorbe	Gerlach AG	Import CH (T2)	Port-Franc, Rue de l'Industrie 4C, CH-1373 Chavornay
Boncourt / Delle	ATM Global Logistics SA	Import	Autoroute Delle/Boncourt, CH-2916 Boncourt / F-90100 Delle
Genève / Bardonnex	GERLACH SA	Import	Chemin des Epinglis 20, CH-1257 Bardonnex

Genève / Bardonnex	BELLEREAUX SAS	Export / Import FR	Bardonnex Autoroute, C.P. 140, Chemin des Epinglis 20, 1258 Perly
Chiasso	Spedimar Sagl / Five International Transport AG	Import	Via Brogeda, 6830 Chiasso

ORIGINAL DOCUMENTS

Please send original customs documents (EUR.1, A.TR. etc.) to following address:

Clarios Germany Holding GmbH
Am Leineufer 51
30419 Hannover
GERMANY

Attention: Central Customs Team EMEA



ENTITIES

CZECHIA

Entity name	Legal address	VAT No.	EORI No. (for pre-arrival ENS / ICS2 only)
Clarios Recycling GmbH	Am Leineufer 51 30419 Hannover Germany	CZ682255852	DE7189591
Clarios Plastics Czech spol. s r.o.	U Obecního lesa 3343 47001 Česká Lípa Czechia	CZ699005588	CZ43871143
Clarios Ceska Lipa spol. s r.o.	Dubická 958/66 47001 Česká Lípa Czechia	CZ699005588	CZ46709410
Clarios Germany GmbH & Co. KG	Am Leineufer 51 30419 Hannover Germany	CZ680601271	DE2930919

TI HANDLING

In case of truck shipment, the truck driver must stop at the following address:

Celní jednatelství Zelinka s.r.o.
K Hrušovu 292/4
Building EastGate 2nd floor
102 00 Praha 10 – Štěrboholy
Czechia
Customs office for TI: CZ521030

ORIGINAL DOCUMENTS

Please send original customs documents (EUR.1, A.TR. etc.) to following address:

Zelinka –Celní Jednatelství Zelinka s.r.o.
K Hrušovu 293/2
102 00 Praha 10 - Štěrboholy
Czechia



ENTITIES

GERMANY

Entity name	Legal address	VAT No.	EORI No. (for pre-arrival ENS / ICS2 only)
Clarios Germany GmbH & Co. KG	Am Leineufer 51 30419 Hannover Germany	DE115647997	DE2930919
Clarios VARTA Hannover GmbH	Am Leineufer 51 30419 Hannover Germany	DE815530658	DE651081241881621
Clarios Advanced Solutions GmbH	Am Leineufer 51 30419 Hannover Germany Westenholzer Straße 61 33129 Delbrück Germany Konrad-Zuse-Strasse 19 66459 Limbach-Kirkel Germany	DE257683526	DE7202695
Clarios Plastics Germany GmbH	Am Leineufer 51 30419 Hannover Germany	DE225080431	DE652809038692094
Clarios Recycling GmbH	Am Leineufer 51 30419 Hannover Germany Krautscheider Straße 22 53567 Buchholz Germany	DE260826717	DE7189591
Clarios Zwickau GmbH Co. KG	Reichenbacher Str. 89 08056 Zwickau Germany	DE141384630	DE3547604

TI HANDLING

In case of truck shipment, the truck driver must stop at the following address:

Shipments for our premises in Hannover:

Zollamt Hannover-Nord
Hackethalstraße 7
30179 Hannover
Germany
Customs office for TI: DE005102

Shipments for our premises in Buchholz:

Zollamt Bonn
Königswinterer Str. 489
53227 Bonn
Germany
Customs office for TI: DE007152

Shipments for Clarios Zwickau GmbH & Co. KG:

Zollamt Reichenbach
Friedensstrasse 64
08468 Reichenbach im Vogtland
Germany
Customs office for TI: DE005756

ORIGINAL DOCUMENTS

Please send original customs documents (EUR.1, A.TR. etc.) to following address:

Clarios Germany Holding GmbH
Am Leineufer 51
30419 Hannover
GERMANY

Attention: Central Customs Team EMEA



SPECIAL INSTRUCTIONS FOR TRUCK SHIPMENTS EX CH

Options:

1. Create an electronic presentation notification via ATLAS-SumA and an ATB number is generated, which we need for the import
2. Create a transit document (TI) to transfer the import customs clearance to a DE inland customs office (e.g., DE005102)
3. Use the customs offices of our central customs broker:

Import customs clearance in **Weil am Rhein:**

Please report at the following office of our broker:

Gaston Schul
Location: D-79576 Weil am Rhein Deutschland
Address: Weidstrasse 4
Contact: +49 7621 588 10 18

Import customs clearance in **Rheinfelden:**

The driver drives to the Rheinfelden motorway customs office (DE004062 - Warmbacher Straße 90) and goes to the customs brokers office on the CH side (Im Weiherfeld) without reporting to the customs office. The walk takes about 5 minutes. There the driver receives the import documents and with these import documents the driver goes back to the Rheinfelden-Autobahn customs office (Warmbacher Straße 90) and reports there to have the goods released. It is important that the goods are on the premises of the Rheinfelden-Autobahn customs office while our customs broker CH is preparing the documents, but that the driver only reports to DE Customs after the documents have been prepared.

Office in Rheinfelden:

Gaston Schul
Location: CH-4310 Rheinfelden Schweiz
Address: Gemeinschaftszollanlage 998
Contact: +41 61 8361070

If you have goods cleared at the above-mentioned customs broker offices for the first time, we need approx. one week lead time to make administrative preparations. Therefore, please inform us well in advance.

ENTITIES

SPAIN

Entity name	Legal address	VAT No.	EORI No. (for pre-arrival ENS / ICS2 only)
Clarios Recycling GmbH	Am Leineufer 51 30419 Hannover Germany	ESN0046322D	DE7189591
Clarios Iberia P&D S.L.	Paseo de La Habana 34, 1º 28036 Madrid Spain Plant Burgos : C/Montes Obarenes,3, 09001 Burgos Spain Plant Guardamar : Ctra. N-332, Km. 73,5, 03140 Guardamar del Segura (Alicante) Spain	ESB20022133	ESB20022133
Clarios Plastics Spain S.L.	Pol. Indf. Alfacó III, Calle Palencia, 3 03440 Ibi (Alicante) Spain	ESB78970365	ESB78970365
Metalúrgica de Medina, S.A.	Carretera de Pozaldez s/n 47400 Medina del Campo, Valladolid Spain	ESA47376090	ESA47376090

TI HANDLING

In case of truck shipment, the truck driver must stop at the following address:

For TRUCK via La Jonquera:

AROLA ADUANAS Y
CONSIGNACIONES, S.L.
C/Nord, 35-3911
17700 La Jonquera – Girona
Spain
Customs office no.: ES001741

For TRUCK via Irun:

Legorburu Aduanas
Euskadi Plaza, 1
20305 Irún – Gipuzkoa
Spain
Customs office no.: ES002045

ORIGINAL DOCUMENTS

Please send original customs documents (EUR.1, A.TR. etc.) to following address:

AROLA ADUANAS Y CONSIGNACIONES, S.L.
C/Nord, 35-3911
17700 La Jonquera – Girona
Spain

MAPS OF CUSTOMS BROKER IN LA JONQUERA AND IRUN

SPAIN



DIRECCIÓN/ADDRESS: CARRER NORD, 35 -39—17700 LA JONQUERA (GIRONA)
TEL/PHONE: +34 972 556 765
G.P.S : 42°25 ' 41,4"N 2°52 ' 08,5"E
HORARIO/TIMETABLE: LUNES A VIERNES DE 08:00 A 18:00 MONDAY TO FRIDAY FROM 08:00 TO 18:00
 SÁBADOS 08:00 A 12:30 SATURDAYS FROM 08:00 TO 12:30



DIRECCIÓN/ADDRESS: Euskadi Plaza, 1, 20305 Irun, Gipuzkoa
TEL/PHONE: +34 943 63 80 64
G.P.S : 43°20'35.6"N 1°45'32.7"W



ENTITIES

FRANCE

Entity name	Legal address	VAT No.	EORI No. (for pre-arrival ENS / ICS2 only)
Clarios Sarreguemines SAS	1 Rue Andre Rausch B.P. 40819 57208 Sarreguemines France	FR16440156578	FR440156578
Clarios France SAS	Immeuble Mozaik, 23 Rue Francois Jacob 92500 Rueil- Malmaison France	FR69562089896	FR562089896

TI HANDLING

Exception: TI documents can be closed at following address:

Clarios Sarreguemines SAS
1 Rue Andre Rausch B.P. 40819
57208 Sarreguemines
France

Respective customs office: Ennery bureau (FR001280)

ORIGINAL DOCUMENTS

Please send original customs documents (EUR.1, A.TR. etc.) to following address:

Clarios Germany Holding GmbH
Am Leineufer 51
30419 Hannover
GERMANY

Attention: Central Customs Team EMEA



ENTITY

GREAT BRITAIN

Entity name	Legal address	VAT No.	EORI No. (for pre-arrival ENS / ICS2 only)
Clarios UK Ltd.	Oak House Central Park Reeds Crescent WD24 4QP Watford United Kingdom	GB297322478	GB297322478000

ORIGINAL DOCUMENTS

Please send original customs documents (EUR.1, A.TR. etc.) to following address:

Clarios Germany Holding GmbH
 Am Leineufer 51
 30419 Hannover
 GERMANY

Attention: Central Customs Team EMEA



CHANGE HISTORY

Version	Date	Changes
1.0	May 2024	1. Version
2.0	September 2024	<ul style="list-style-type: none"> - Update EORI no. for Clarios VARTA Hannover GmbH - Update TI customs stop for truck shipments to CZ - Adding ES entity: Metalúrgica de Medina, S.A. - Adding Glossary - Update layout
3.0	July 2025	<ul style="list-style-type: none"> - Update contact data of Clarios Germany Holding GmbH (header) - Update address of Clarios Schweiz GmbH - Update COL code of CZ customs office for TI creation - Adding location in Limbach for Clarios Advanced Solutions GmbH
4.0	March 2026	<ul style="list-style-type: none"> - Update new customs broker details

Glossary

ATB: Automated Tariff Book; needed for German imports

A.TR.: Movement certificate used in trade between the EU and Türkiye

AWB: Air Waybill

EMEA: Europe, Middle East, and Africa

ENS: Entry Summary Declaration

EORI: Economic Operators Registration and Identification number

EUR.1: Movement certificate used in international trade

ETA: Estimated Time of Arrival

GVMS: Goods Vehicle Movement Service

TI: Transit document used in customs procedures

VAT: Value Added Tax

